

Rutledge Youth Foundation
2020 Foster Parent Implementation Plan
Annual Report

I.

- A. Rutledge Youth Foundation encourages foster parent participation in the annual implementation plan throughout the calendar year. Starting in April, foster parents are asked to participate in a committee that oversees the implementation plan development process. In the monthly newsletter there is an on-going request for foster parents to contact me at their convenience to review or give input into the plan. The implementation plan is also posted on the website. In the end, this worker emailed a copy of the plan on July 31st, 2019 to **8** foster parents who expressed an interest/willingness to give feedback. This worker then printed their responses and incorporated them into the existing plan. This worker received responses from **3** total foster parents.
- “This plan looks good and appears to address all the important factors and situations that could arise. The only change that needs to be addressed is narrative #4 in which the payment dates have changed. I think it is nice that the agency provides the quarterly outings for foster families. I would attend the monthly meetings if I were closer.”-Jody This was updated in narrative #4.
 - “I think the plan is so great and really covers everything well. It is difficult to find anything missing. You guys really do things well. I might have missed it but I did not see anything about educational rights of the foster parent when enrolling them in school.”-Michaela This is not addressed in the implementation plan other than in on-going training and it is part of the educational advocacy training.
 - “I think the overall plan looks good and I don’t have anything to add.”-Sarah
- B. RYF foster care staff members were given a copy of the implementation plan in June 2019 to review and/or revise for the upcoming year. The staff was asked to submit to this worker, no later than September 1, 2019, their input or suggestions. Several reminders were sent out as the time progressed. All who provided feedback in the development of the 2020 plan were entered into a drawing for a \$50 gift card. This worker received feedback from 4 workers.
- C. There were no public comments.

- D. All newly licensed foster parents receive a copy of the most recent plan in their foster parent manual that is given at new foster parent orientation. The foster parent manual may be handed out at individual appointments that may be scheduled with the newly licensed foster parent if they are unable to attend the training. The most current plan is available on the website as well as at the RYF office. All foster parents who work with RYF including those who are not licensed and well as those who are not licensed through Rutledge receive a monthly newsletter. There is on-going communication in this newsletter regarding the availability of the Implementation Plan. Starting in January of each year the plans are handed out to those who are in need of them at licensing monitor visits.

- E. In the 2019 plan it was suggested that narrative (2) refocus on Rule 340. Adding more detail to co-training, mutual assessment and training commensurate with the type of care provided. This was addressed by attempting to describe the type of trainings provided, and how it can be facilitated. In addition, clarification on how foster parents are notified in narrative (12) was stated.

- F. The RYF foster parent grievance procedure is attached to the annual implementation plan every year. In addition, a copy is provided in the foster parent manual that is given to all newly licensed foster homes. 1 time per year it is attached to the monthly newsletter that is given to all those who work with Rutledge children, both licensed and unlicensed. Each year one foster parent meeting is devoted to the grievance procedure to discuss how it is to be utilized. No one attended the 2019 meeting. Rutledge will continue to focus on ways to increase participation in these monthly meetings.

- G. The rights narratives that were revised are #2, #4, #5, #7, #12.

- H. The responsibility narratives that were revised are #1, #6, #8.